

# **Trinity Crossing Residential Community, Inc.**

## **Social Committee**

### **Purpose:**

- The purpose of the Social Committee is to plan, budget, and create social events for the Homeowners Association, Inc., fostering community engagement and neighborly interactions.

### **Responsibilities:**

- This Charter operates in compliance with the Homeowners Association, Inc. Declaration, Bylaws, and applicable Texas state laws. In the event of a discrepancy, the Declaration, Bylaws, and Texas laws shall take precedence.

### **Organization:**

- Membership is voluntary and open to Association members who are selected to join.
- Membership Guidelines
- The Committee will consist of up to three members.
- A waiting list will be maintained to fill any vacancies.
- Chairperson
- Membership may be terminated at any time.
- Removal requires a majority vote by the Committee and approval by the Board of Directors.
- The Committee may be dissolved upon task completion or by majority vote of the Board of Directors to revoke its Charter.

# Trinity Crossing Residential Community, Inc.

## Operations:

- **Advisory Role**
  - Recommendations must be submitted to the Board and/or the Community Association Manager.
- **Event Planning**
  - The Committee presents an annual calendar of events and budget during the budgeting process.
  - The Community Association Manager advises on available funding and assists with vendor coordination, payments, and event notifications.
- **Community Association Manager Role**
  - Provides administrative support but is not required to attend events.

## Responsibilities of the Committee:

- **Event Calendar**
  - Submit an annual calendar to the Board and/or Community Manager. Additional events may be proposed throughout the year.
- **Board Approval**
  - All Association-funded or promoted events must be approved by the Board outside of approved budget.
- **Budget Compliance**
  - Plan events within the approved budget.
  - Requests for additional funding must be made prior to events.
- **Inclusivity**
  - All events must be open to all members. Targeted group events (e.g., Ladies Night, Poker Night) must include all eligible members.
- **Alcohol Policy**
  - Events may not include alcohol.

## **Trinity Crossing Residential Community, Inc.**

- **Financial Reimbursement**
  - **Submit check requests and original receipts to the Community Association Manager for reimbursement.**
  - **Vendor contracts must be prepaid by the Association.**
- **Budget Adjustments**
  - **Understand that the annual event budget is subject to adjustment by the Board each year.**

# Trinity Crossing Residential Community, Inc.

## Candidate Questionnaire Social Committee

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Please tell us about yourself:

(Include details about your profession, family, hobbies, and the number of years you've lived in Trinity Crossing HOA.)

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Please share your past experiences or skills that qualify you to serve on the Social Committee:

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What areas do you feel could be improved within the Trinity Crossing HOA?

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By submitting this form and signing below, I acknowledge that if appointed, I accept the responsibilities as outlined in the Governing Documents of the Association.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Submission Instructions:

Please complete this form online at [www.trinitycrossinghoa.com](http://www.trinitycrossinghoa.com) or email the completed form to [Sondra@legacysouthwestpm.com](mailto:Sondra@legacysouthwestpm.com) by December 30, 2024.